



Wisconsin Elections Commission

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DATE: July 10, 2022

TO: Wisconsin County Clerks
Wisconsin Municipal Clerks
Milwaukee County Election Commission
City of Milwaukee Election Commission

FROM: Wisconsin Elections Commission

SUBJECT: 2023 Four-Year Voter Record Maintenance Reminder

July 15, 2023, is the deadline for a voter to respond with a Request for Continuation of Registration for the 2023 four-year voter record maintenance. Requests for continuation made after July 15, 2023, cannot be accepted and the voter should be informed that they will need to re-register.

Clerks have until July 31, 2023, to complete the data entry for any request for continuation made by July 15, 2023. After 4:00 pm on Monday, July 31, 2023, Elections Commission staff will inactivate the voter records of individuals who did not respond to the Notice of Suspension of Registration sent June 15, 2023. Voters who did not respond with a request for continuation of registration will be given a status of “Inactive - 4 Year Maintenance” in WisVote.

Clerks should continue to record postcards that are returned as undeliverable. Why should the postcards be recorded as undeliverable mailing in WisVote?

- The law requires the number of undeliverable postcards be posted online. To comply with the law, undeliverable postcards must be properly recorded in WisVote.
- Recording the undeliverable mailings in WisVote shows whether a voter did not respond versus if a card was returned undeliverable, which may indicate different circumstances.

If clerks continue to receive responses after July 31, 2023, please handle as follows:

- **Undeliverable Postcards:** Continue to record undeliverable four-year maintenance postcards using the Mailings tile in WisVote. This will not update the voter record but will accurately reflect the disposition of the postcard.
- **Continuations:** If you receive a continuation request after July 31, 2023, it is not a valid request. The voter must re-register. Commission staff recommends directing the voter to MyVote.wi.gov or mailing the voter an EL-131 form.

The Wisconsin Elections Commission would like to thank all clerks for their efforts in this process. If you have any questions, please contact the WEC Help Desk at 608-261-2028 or elections@wi.gov.

Wisconsin Elections Commissioners

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